"Account Authorisation Settings" are classified into "General Authorisation Settings" and "Trade Services Authorisation Settings".

## **General Authorisation Settings**

Customer can set the transaction limit of all accounts (except bills accounts) for different services, and the corresponding authorisation group matrix.

## **Trade Services Authorisation Settings**

Customer can set the transaction limit of all bills accounts for different trade services, and the corresponding authorisation group matrix.

If a customer chooses "Standard Authorisation Mode", he / she will see the following page after entering "General Authorisation Settings" or "Trade Services Authorisation Settings":

My Shortcut v	Cash Mana	igement	Trade Services	Credit Card	Insurance	Investment	MPF A	Authorisat	tion Centre	Download Cent	tre Managen	nent Too	ols
	Activity Record	Auth	orisation Mode Settings	User Settings	Authorisati Setti			ficiary Ac torisation	count List Settings	Holder's Account L			Othe Settin
General Authorisat     Settings			rre: Management 1 ▶ 2 ▶ 3 ▶		on Matrix Set	tings > Gene	ral Authori (?) Heli		ettings Service Dire	ictory 🕵 Gl	ossary 🕀 (	Add to My	Shortcu
Trade Services Authorisation Setting	2 E	IOCHK G	om the date of th roup. Starting fro fing bank where	m the Effective	e Date, transi								of the
Upo Inbox To-Do-list	ate	Autho	risation Mat	rix Setting	S								•
<ul> <li>Pending Authorisation</li> <li>Pending Repair: 0</li> </ul>	: 0		One Authorisati Two Authorisati										
<ul> <li>Rejected</li> <li>General Services:</li> <li>Trade Services:</li> </ul>	-		pports Single and One Authorisati										
•			Two Authorisati										

Customer can choose the authorisation mode that best suits his / her business needs.

- Single and Dual Authorisation / Two Authorisation Groups fields A, B, A+A, A+B and B+B will be shown.
- Single Authorisation / One Authorisation Group field A will be shown.
- · Single Authorisation / Two Authorisation Groups fields A and B will be shown.
- Single and Dual Authorisation / One Authorisation Group fields A and A+A will be shown.

## Single and Dual Authorisation / Two Authorisation Groups page:

"General Authorisation Settings" page

fy Shortcut 🔻 📗	Cash Managen	nent Trade Services	Credit Card		Investment MPF	Authorisation Centre	Download Centre	Management	Tools	
	Activity / Record	Authorisation Mode Settings	User Settings	Authorisation Setting:		ficiary Account List prisation Settings	List of Holder's Accounts	Change Password	Other Setting	
u are here: Manager :eps 1 ⊧ 2 ⊧ 3		ation Matrix Settings >	General Auth	orisation Setti	ngs		崎 Print	🥐 Help 😰	User G	
Jser Informatic	n								•	
Authorisation S	Settings									
1) Transfer	ansaction									
To Holder's Accou	nt									
				Authorisation Limit of Each Group (HKD)						
Apply authorise settings to all accounts	tion	A		B	A+A		A+B	B+B		
Account Number Account Name		A		B	A+A		A+B	8+8		
ACCOUNT 1										
ACCOUNT 1										

"Trade Services Authorisation Settings" page

ity rd	Authorisation Mode Settings	User Settings	Authorisation Matrix Settings	Beneficiary Account List Authorisation Settings	Holder's Account List	Change Password	Other Settings						
	⊔are here: Management eps 1 ▶ 2 ▶ 3 ▶ [			rvices Authorisation Settings	rectory 🚳 Glo	issary 🖶 Add	to My Shortcut						
L	Jser Information						•						
A	uthorisation Setti	nas											
	1) Import	<u> </u>											
1			Au	thorisation Limit of Each Grou	p (HKD)								
	Account Number Account Name	A	в	A+A	A+B	в	+8						
	012-267-61-00855-9 ACCOUNT 1												
	2) Export						•						
		Authorisation Limit of Each Group (HKD)											
	Account Number Account Name	A	в	A+A	A+B	в	+8						
	012-267-61-00855-9 ACCOUNT 1												
	3) Guarantee						-						
	Authorisation Limit of Each Group (HKD)												
	Account Number Account Name	A	в	A+A	A+B	B	+8						
	012-267-61-00855-9 ACCOUNT 1												
	4) Repayment						•						
		Authorisation Settings of Each Group											
	Account Number Account Name	A	в	A+A	A+B	в	+8						
	012-267-61-00855-9 ACCOUNT 1	Г	Г	Г	Г	Г							